



JOB TITLE: Chase House Case Manager

REPORTS TO: Chase House Program Manager

SUPERVISES: Case Management Associate, Youth Support Specialists, Interns, Volunteers

FSLA STATUS: Full Time, Exempt

DEPARTMENT: Chase House

LOCATION: Boulder, CO

ABOUT TGTHR At TGTHR (formerly Attention Homes), we are building a movement that galvanizes communities, empowers young people, and puts an end to youth homelessness. We won't stop until every young person is valued, empowered and safe. We provide a continuum of shelter and housing services for young people experiencing or at risk of homelessness and support youth in achieving housing stability, improving their physical and emotional well-being, pursuing education and employment goals, and building strong social networks. We partner with stakeholders to advocate for policies that will address and prevent youth homelessness across Colorado. Our work is grounded in a commitment to social justice, and we are dedicated to promoting equity, diversity and inclusion in our workplace, programs, and community. For more information, visit TGTHR.org.

The following values guide all of our efforts:

- We believe growth is rooted in relationships.
- We believe in wildly celebrating resilience.
- We believe there is strength in diversity.
- We believe in promoting youth voices.
- We believe that housing is a fundamental right.

SUMMARY OF POSITION The Chase House Case Manager facilitates and advocates for participant care by providing strengths-based, participant-centered, trauma-informed case management and behavioral health coaching. This person will be a member of the residential management team, and maintain close contact with the youths' professional teams and support staff.

PRIMARY RESPONSIBILITIES

- Maintain a caseload of participants based on Chase House census.
- Develop and maintain each participant's individual plan with the participant and their team throughout youth's stay and upon discharge.
- Oversee medications, medication count, refills, and MAR documentation.
- Manage all paperwork including: assessment document, behavioral plan, monthly reports, roster, medical documentation, and discharge summaries.
- Coordinate participant schedules, medical appointments, school enrollment, etc and arrange transportation as needed.
- Meet with each program participant weekly to work toward achieving goals on their behavior modification plan.
- Identify/evaluate areas of behavioral change and program participants needs.
- Assist in the development of and co-facilitate psycho-educational group activities.
- Review incoming placement referrals in conjunction with management.
- Facilitate participant staffing section of weekly staff and transitional meetings.

PROFESSIONAL QUALIFICATIONS

- College degree in the Social or Behavioral Science field and a minimum of three years of experience working directly with youth.

- Knowledge of Cognitive Behavioral Theory, Behavior Modification techniques, Systems theory, Positive Youth Development and Harm Reduction Principles.
- Ability to work weekends, overnight and on-call responsibilities.
- Minimum of 21 years of age.
- Valid CO driver's license (or ability to obtain one) and reliable transportation.
- TGTHR's important work classifies our employees and program participants as high risk. Our staff's health, safety and ability to provide critical services remain our most important priorities. If you are hired, you will be required to prove that you have received the COVID-19 vaccine or are able to receive one within seven weeks of hire.
- Commitment to continued education of social justice, especially the intersection of youth homelessness and race, gender, sexuality, ability, and socioeconomic.
- Strong computer skills, including G Suite and Microsoft Office.
- Strong verbal communication, written communication, and interpersonal skills.
- Be accepting of a variety of lifestyles, behaviors, and cultural and/or spiritual practices.
- Skillset: Detail oriented, problem solver, great time management, set and maintain appropriate boundaries, and the ability to work alone and within a team.
- Willingness and ability to work in a dynamic environment and in a team setting
- Excellent with regulating your emotions and responding according to safety protocols and procedures in events of crisis.
- Ability to sit for long periods of time while performing typing duties on a computer
- Ability to lift and carry objects of 30 lbs.
- Ability to lift, bend, stoop, kneel, crouch, push and other strenuous activities.
- Bilingual, Spanish preferred.

BENEFITS AND COMPENSATION

- Medical, Dental, Vision, Life, Accident Insurance Options (Full Time only)
 - TGTHR pays 85% of employee only premiums and 100% of life insurance
- 403(b) retirement plan with up to a 3% match
- Generous PTO, Sick Pay, 9 Paid Holidays (or time and a half pay when working)
 - 8hr Floating Holiday (salaried/admin hourly/temp only)
- Parental and Bereavement leave
- Time off for Voting
- Employee Assistance Program
- Flexible Work Environment (depending on position)
- Annual Professional Development Stipend and 20+ hours of Paid Training
- Employee Referral Bonus
- Staff Appreciation Events
- \$50 Bonus for Every Overnight Shift Worked
- TGTHR is pleased to provide professional growth opportunities for full time employees pursuing their LPC or MFT licensure. In exchange for providing counseling services in programs, employees will receive on sight individual and group supervision at no cost to the employee.

Salary Range: \$45,000-\$48,000 per year

[TO APPLY CLICK HERE!](#)

TGTHR is a drug-free workplace. Candidates and employees must be able to pass a criminal background check.

TGTHR is an Equal Opportunity Employer and prohibits discrimination and

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harassment of any kind. We are strategically invested in creating an equitable, diverse, just, and inclusive work environment. All interested individuals, including people of color, LGBTQ+ folks, women, and people with different levels of ability are particularly urged to apply. For more information, visit our website [here](#).